

City of Santa Paula

City Council

MAYOR JENNY CROSSWHITE
VICE MAYOR ANDY SOBEL
COUNCILMEMBER RICHARD ARAIZA
COUNCILMEMBER CARLOS JUAREZ
COUNCILMEMBER LESLIE CORNEJO



CITY COUNCIL REGULAR MEETING OF THE
SANTA PAULA CITY COUNCIL

WEDNESDAY, AUGUST 17, 2022

6:30 PM - City Council Regular Meeting

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

JULIE LATSHAW, CITY CLERK
DAN SINGER, CITY MANAGER
JOHN C. COTTI, CITY ATTORNEY

BRINGING ITEMS BEFORE THE CITY COUNCIL

You are invited to participate in all Regular City Council meetings. Agendas are posted in the front of Santa Paula City Hall, 970 Ventura Street, Santa Paula, 72 hours in advance of the scheduled meetings. The City Council's regular meetings start at 6:30 p.m. the first and third Wednesday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula.

HOW TO PARTICIPATE IN PERSON DURING THE MEETING: If you wish to speak at a City Council meeting, please fill out a **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate. **Public comments are limited to 3 minutes.**

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment will be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Action Item, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
 - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
 - b. For items appearing as an Action Item, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
 - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence on any agenda item by sending an email to cityclerk@spcity.org. All public correspondence received by 3:00 p.m. (PT) on the meeting date will be provided to the legislative body before the meeting. Public Comments received after 3:00 p.m. will be provided to the legislative body the next day.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

PLEASE NOTE: *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting.*

Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.

*In compliance with the **Americans with Disabilities Act**, if you need special assistance to*

participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office.

REGULAR MATTERS - COUNCIL CHAMBERS

1. CALL TO ORDER

REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

2. INVOCATION

3. FLAG SALUTE

4. ROLL CALL

5. CLOSED SESSION REPORT

6. PRESENTATIONS

6.A PARKS & RECREATION DEPARTMENT ACTIVITY REPORT RECOMMENDATION:

Staff recommends the City Council:

1. Receive and file the Parks & Recreation Department's Activity Report for the period of April 1, 2022 to July 31, 2022.

Presented by: Gregory Barnes, Parks & Recreation Director

7. PUBLIC COMMENT

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct staff to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

8. CITY COUNCIL REPORTS

9. CITY MANAGER REPORTS

10. CONSENT CALENDAR

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

10.A **EXTEND APPROVAL TO HOLD VIRTUAL CITY COUNCIL, COMMISSION, COMMITTEE, BOARD AND OTHER CITY BODIES, MEETINGS PURSUANT TO AB361**

RECOMMENDATION:

Staff recommends that the City Council:

1. Extend Approval to hold Virtual City Council, Commission, Board, and other City Bodies Meetings Pursuant to AB 361.

10.B **JUNE 2022 WARRANTS AND CERTIFICATIONS**

RECOMMENDATION:

Staff recommends that the City Council:

Review and accept the "Certification of Accounts Payable" for the accounts payable payment cycles for June 2022, starting check number 331149 and ending check number 331468.

Review and accept the "Certification of Salaries" for the pay period ending dates June 3rd, 2022 through June 17th, 2022.

10.C **JULY 2022 WARRANTS AND CERTIFICATIONS**

RECOMMENDATION:

Staff recommends that the City Council:

Review and accept the "Certification of Accounts Payable" for the accounts payable payment cycles for July 2022, starting check number 331469 and ending check number 331739.

Review and accept the "Certification of Salaries" for the pay period ending dates July 1st, 2022 through July15th, 2022.

10.D **SECOND READING AND ADOPTION OF ORDINANCE NO. 1319 REGULATING PUBLIC DRINKING AT MILL PARK**

RECOMMENDATION:

Adopt Ordinance No. 1319 to amend Santa Paula Municipal Code section 130.02 to require a permit to drink alcohol at Mill Park.

10.E **RESPONSE TO GRAND JURY REPORT ENTITLED CYBERSECURITY OF WATER PROVIDERS IN VENTURA COUNTY**
RECOMMENDATION:

Staff recommends that the City Council:

Approve the response letter to the Ventura County Grand Jury and authorize the Mayor to sign the letter.

Presented by: Monica Castillo, Interim City Attorney

10.F **THREE YEAR PROFESSIONAL SERVICES AGREEMENT WITH MKN AND ASSOCIATES**
RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to execute a Three-Year Professional Services Agreement with MKN & Associates, Inc. to provide professional engineering consulting services on a time and materials basis for Water, Wastewater, Recycled Water and Stormwater Program Support in a form approved by the City Attorney, in the following fiscal year amounts:
 1. FY 2022-2023: \$ 836,042
 2. FY 2023-2024: \$1,267,783
 3. FY 2024-2025: \$ 447,140

10.G **THREE YEAR PROFESSIONAL SERVICES AGREEMENT WITH GSI WATER SOLUTIONS, INC.**
RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the City Manager to execute a Three-Year Professional Services Agreement (“PSA”) with GSI Water Solutions, Inc. (“GSI”) to Provide Groundwater Monitoring Services on a Time and Materials Basis for the Santa Paula Water Recycling Facility (“SPWRF”) in a form approved by the City Attorney in the Amount of:
 - a. \$173,480 for FY 2022-2023
 - b. \$170,446 for FY 2023-2024
 - c. \$173,877 for FY 2024-2025

10.H **RESOLUTION 7417 AUTHORIZING THE ADOPTION OF THE VENTURA COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN**

RECOMMENDATION:

Adopt Resolution 7417 authorizing adoption of relevant portions of the Ventura County Multi-Jurisdictional Hazard Mitigation Plan.

11. PUBLIC HEARING

- Verification of posting notice by City Clerk
- Declaration of conflicts (if any)
- Declaration of ex parte contacts (if any)
- Open public hearing
- Staff presentation
- Discussion and action
- Close public hearing

11.A

SECOND PUBLIC HEARING TO RECEIVE INPUT FROM THE COMMUNITY REGARDING THE CREATION OF A DISTRICT-BASED ELECTION SYSTEM

RECOMMENDATION:

Staff recommends the City Council:

1. Receive an updated presentation from staff and Dr. Daniel Phillips of National Demographic Corporation (NDC) regarding the process for developing options for City Council voting districts, to be implemented in November, 2024 (Exhibit A);
2. Provide staff and NDC direction regarding any optional criteria the City Council may want to consider in the development of voting district options; and
3. Conduct a public hearing to receive public input on district boundaries.

12. ACTION ITEMS

12.A **CALIFORNIA CONSULTING GRANT WRITING SERVICES**

RECOMMENDATION:

Staff recommends the City Council:

1. Receive a presentation from staff and our grant writing consultant, California Consulting, on grant activity for the past year and anticipated grant activities for the current year.
2. Approve Resolution 7418 amending the City's Operating and CIP budget for FY 22/23, decreasing the ARPA Employee Enhancements allocation by \$42,000 dollars and increasing the ARPA professional services allocation by \$42,000 dollars.

12.B **CITY COUNCIL TERM LIMITS - LEGAL OVERVIEW AND POLICY
OPTIONS**

RECOMMENDATION:

It is recommended that the City Council consider the information provided herein regarding City Council term limits and provide direction to staff.

13. ITEMS FOR FUTURE AGENDAS

13.A FUTURE AGENDA ITEMS

14. ADJOURNMENT

State of California)-

County of Ventura)- ss

City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On _____ at _____ Signed: _____

Julie Latshaw

City Clerk