

City of Santa Paula

City Council

MAYOR ANDY SOBEL
VICE MAYOR LESLIE CORNEJO
COUNCILMEMBER JENNY CROSSWHITE
COUNCILMEMBER CARLOS JUAREZ
COUNCILMEMBER PEDRO A. CHAVEZ



CITY COUNCIL REGULAR MEETING OF THE
SANTA PAULA CITY COUNCIL

WEDNESDAY, MARCH 15, 2023

6:30 PM - City Council Regular Meeting

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

JULIE LATSHAW, CITY CLERK
DAN SINGER, CITY MANAGER
MONICA CASTILLO, INTERIM CITY ATTORNEY

BRINGING ITEMS BEFORE THE CITY COUNCIL

You are invited to participate in all Regular City Council meetings. Agendas are posted in the front of Santa Paula City Hall, 970 Ventura Street, Santa Paula, 72 hours in advance of the scheduled meetings. The City Council's regular meetings start at 6:30 p.m. the first and third Wednesday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula.

HOW TO PARTICIPATE IN PERSON DURING THE MEETING: If you wish to speak at a City Council meeting, please fill out a **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate. **Public comments are limited to 3 minutes.**

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment may be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Action Item, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
 - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
 - b. For items appearing as an Action Item, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
 - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence on any agenda item by sending an email to cityclerk@spcity.org. All public correspondence received by 3:00 p.m. (PT) on the meeting date will be provided to the legislative body before the meeting. Public Comments received after 3:00 p.m. will be provided to the legislative body the next day.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

PLEASE NOTE: *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

*In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office.*

REGULAR MATTERS - COUNCIL CHAMBERS

1. CALL TO ORDER

REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

2. INVOCATION

3. FLAG SALUTE

4. ROLL CALL

5. CLOSED SESSION REPORT

6. PUBLIC COMMENT

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct staff to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

7. PRESENTATIONS

7.A PROCLAMATION - 100TH BIRTHDAY - RAYMOND L. McCALISTER

7.B CRUISE NIGHT PRESENTATION

7.C PUBLIC WORKS DEPARTMENT ACTIVITY REPORT: OCTOBER 2022 - FEBRUARY 2023

RECOMMENDATION:

Staff recommends that the City Council:

1. Receive and file the Public Works Department Report October 2022 –

February 2023.

Presented by: Clete J. Saunier, Public Works Director

8. **CITY COUNCIL REPORTS**

9. **CITY MANAGER REPORTS**

10. **CONSENT CALENDAR**

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

10.A **FEBRUARY 2023 WARRANTS AND CERTIFICATIONS**

RECOMMENDATION:

Staff recommends that the City Council:

Review and accept the "Certification of Accounts Payable" for the accounts payable payment cycles for February 2023, starting check number 333314 and ending check number 333562.

Review and accept the "Certification of Salaries" for the pay period ending dates January 27th, 2023 through February 10th, 2023.

10.B **DECLARATION OF CITY PROPERTIES AS EXEMPT SURPLUS LAND (ASSESSOR PARCEL NUMBERS: APN 104019305, APN 104019309 AND APN 104006518)**

RECOMMENDATION:

That the City Council:

1. Adopt Resolution No.7449 declaring certain properties as Exempt Surplus Land and directing staff to follow the procedures set forth in the Surplus Land Act for their disposition.

10.C **DESIGNATION OF CITY'S LABOR NEGOTIATORS UNDER GOVT. CODE SECTION 54957.6**

RECOMMENDATION:

Designate City Manager Dan Singer, Finance Director Christy Ramirez, Human Resources Manager Lorena Alvarez, and contract attorney Irma Rodriguez Moisa as the City's Labor Negotiators to participate in closed session for the upcoming contract negotiations with employee bargaining groups.

10.D **SECOND READING AND ADOPTION OF ORDINANCE NO. 1327, ADDING SECTION 30.07 TO CHAPTER 30 OF TITLE III OF THE SANTA PAULA MUNICIPAL CODE ESTABLISHING BY-DISTRICT ELECTIONS, DEFINING**

DISTRICT BOUNDARIES, AND SCHEDULING ELECTIONS WITHIN THE DISTRICTS

RECOMMENDATION:

Adopt Ordinance No. 1327, entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA, CALIFORNIA, ADDING SECTION 30.07 TO CHAPTER 30 OF TITLE III OF THE SANTA PAULA MUNICIPAL CODE ESTABLISHING BY-DISTRICT ELECTIONS, DEFINING DISTRICT BOUNDARIES, AND SCHEDULING ELECTIONS WITHIN THE DISTRICTS".

11. ACTION ITEMS

11.A APPOINTMENT TO THE VENTURA COUNTY AREA AGENCY ON AGING ADVISORY COUNCIL

RECOMMENDATION:

Staff recommends that the City Council:

1. Approve the recommendation from the Senior Advisory Committee and appoint Dana Tomarken to the Ventura County Area Agency on Aging Advisory Council for a two-year term.
2. Approve the reappointment of Dr. Maria Munguia Wellman for a second two-year term to the Ventura County Area Agency on Aging Advisory Council.

PRESENTED BY: Greg Barnes, Parks & Recreation Director

11.B HARDING PARK USER FEE WAIVER REQUEST

RECOMMENDATION:

Staff Recommends that City Council:

1. Provide staff direction in regard to the Harding Park fee waiver requests for Santa Paula Little League and Santa Paula Girls Softball programs.

PRESENTED BY: Greg Barnes, Parks & Recreation Director

11.C USE OF UNION OIL BUILDING PARKING LOT FOR TEMPORARY FIRE STATION

RECOMMENDATION:

Authorize the City Attorney to prepare and the City Manager to sign a lease agreement, or similar agreement, with Ventura County Fire for the temporary use of the parking lot on North Ojai and East Main Street, east of the Union Oil building.

Presented By: Dan Singer, City Manager

11.D LEGISLATIVE PLATFORM UPDATE

RECOMMENDATION:

Staff recommends City Council:

1. Review the proposed staff updates to the 2021 Legislative Platform; and
2. Adopt Resolution No. 7450, updating the 2021 Legislative Platform for 2023.

Presented by: Jonathan Royas, Management Analyst

11.E **POLICE CHIEF SELECTION PROCESS**

RECOMMENDATION:

It is recommended the City Council receive this report and provide the City Manager with any further direction regarding the selection process for the Chief of Police position.

Presented By: Dan Singer, City Manager

12. ITEMS FOR FUTURE AGENDAS

12.A FUTURE AGENDA ITEMS

13. CLOSED SESSION

14. ADJOURNMENT

State of California)-

County of Ventura)- ss

City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On _____ at _____ Signed: _____

Julie Latshaw

City Clerk

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Clete J. Saunier, Public Works

Subject: PUBLIC WORKS DEPARTMENT ACTIVITY REPORT
OCTOBER 2022 - FEBRUARY 2023

Date: March 15, 2023

Agenda Item:

RECOMMENDATION:

Staff recommends that the City Council:

1. Receive and file the Public Works Department Report October 2022 – February 2023.

Presented by: Clete J. Saunier, Public Works Director

CAPITAL IMPROVEMENT PROGRAM (PROJECT ACTIVITY):

FY 2021 - 2022 Citywide Street Maintenance Program

The Street Maintenance Program is a critically integral component of the Pavement Management Program and consists of applying crack seals, rejuvenator seals, and micro-surfacing to maintain and extend the service life of City streets. For the spring/summer paving season, a range of City streets were identified for work consisting of pothole repairs, dig-outs, and single-layer micro-surfacing to extend the service life of the affected roads an additional 5 - 10 years.

For the fall paving season, the work addressed maintenance work on portions of Tenth Street, Eleventh, Twelfth and Thirteenth Streets, Ojai Street, Saticoy Street, and Orchard Street to the approximate limits reflected below. Additional maintenance was completed at the City's Corporation Yard, pavement restoration at water line repair locations around town, as well as miscellaneous concrete work associated with access ramp and sidewalk repairs. The specific areas of work, which were approved at the October City Council meeting and completed in December 2022, are summarized below.

FALL 2022 STREET MAINTENANCE		
STREET NAME	FROM	TO
Tenth Street	SR 150 (Ojai Road)	Virginia Terrace
Ojai Street	Santa Paula Street	SR 150 (Ojai Road)